

REGULATIONS OF STUDENT DORMITORY OF CRACOW UNIVERSITY OF ECONOMICS

§1

Place in the Student Dormitory (SD) is granted according to income criteria by Faculty Scholarship Committee and Appeal Faculty Scholarship Committee on the basis of student's application for the period of time determined in the relegation. From the whole number of places in student dormitories there is established limit for foreign students accommodation.

§2

Relegation to Student Dormitory is the basis for accommodation preformed by SD administration. The reservation project is prepared by SD manager and Tenants' Council (TC).

§3

Detailed rules of accommodation are determined by Rector.

§4

1. In the case of resignation from occupied place in SD, the student is obliged to declare this fact in SD administration at least 7 days before planned term of moving out.
2. To confirm the will of living in SD, student, who was granted the place in SD, have to pay deposit for covering possible damage and debts, before deadline indicated in "Accommodation rules". In the case of granting the place in SD during the academic year, the deposit have to be paid in 3 days from receiving the decision about the granted place.
3. In the case of resignation despite of the paid deposit, the student is obliged to declare this fact before action of accommodating. If he or she will not declare it, it will result with applying the deposit towards rent for occupied blocked place.
4. The deposit will be paid back to the student after moving out if there will be no circumstances described in paragraphs 2 and 3.

§5

The student can apply in written form to the SD manager to prolong his or her term of accommodation. In this case he or she is obliged to pay for the place for the whole term of prolongation.

§6

During holiday months accommodation in Student Dormitories is possible only on the basis of SD manager's decision.

§7

The student lives in the room in which he or she was accommodated. The change of the room is possible after agreement with SD manager. The tenant can be accommodated in other room by SD manager, especially in situations connected with effective place use, preparing rooms for groups or renovation.

§8

1. All the tenants of Student Dormitory are obliged to register there for temporary stay in Kraków City Hall in four days time from the day of accommodation.
2. In the case of student's resignation from the place in SD before expiration of registration, the student is obliged to fulfill all the formalities in Kraków City Hall concerning de-registration and submit the confirmation of de-registration to SD manager.

§9

The tenant is obliged to pay for rent in advanced to 15th day of each month without summons. After this deadline, the interests for delay will be counted.

§10

The tenant is waived from payment for place in SD after he or she will de-accommodated and will move out from the occupied place.

§11

In the justifiable cases (especially fire hazard, other people's safety hazard, etc), SD manager with commission, composed of 3 members including at least 1 member of Tenants' Council, have the right to enter the tenant's room in the tenants' absence. After the work of commission is done, the report is written out.

§12

The visits in SD rooms can take place by co-tenants' consent everyday form 9 AM to 11 PM. This limitation is not applicable for the student's closest family and persons who come officially.

§13

In the case of random events, SD manager or Tenants' Council president can allow 2 sleepovers in month free of charge for the tenant's closest family members if co-tenants in the room will agree for that in the written form.

§14

The persons who are visiting are obliged to identify themselves at the SD janitor. All the persons who are in the premises of SD are obliged to obey the present regulations.

§15

In the premises of SD night quiet time is obligatory form 11 PM to 6 AM.

§16

Entrance doors to SD are closed at 11 PM and opened at 6 AM. During closing hours entering to and exiting from the building is possible after calling the janitor. During holiday season SD manager can order to close the entrance door earlier.

§17

The tenant exiting form the building is obliged to leave the key to the room at reception every time.

§18

Parties can be organized only in the room designed for that after receiving written consent from SD manager and Tenants' Council.

§19

The tenant who receive visitors is responsible for their stay in the SD premises and he or she bear the consequences of their inappropriate behavior.

§20

The SD tenant is responsible for equipment in the room. He or she is obliged to maintain the room clean and tidy and to obey the fire regulations, management of health and safety work regulations and all other general law acts and internal law acts of Cracow University of Economics.

§ 21

In the SD premises especially those regulations are obligatory: "The Act of upbringing in sobriety and alcoholism counteraction" from 26th of October 1982 which forbids consuming alcohol in the SD premises and "The Act of drug addiction counter action" from 29th of July 2005.

§22

1. The student loses the right to live in SD in the following cases:
 - 1) the student is expelled from the studies,
 - 2) the student does not use granted place in SD for the period longer than 5 days from the date of beginning of accommodating, and during the academic year 2 days from the date of receiving the relegation,
 - 3) the student gives up the granted place in SD for other person,
 - 4) the student is in arrears for his or her SD place for the period longer than 2 months (according to due date),
 - 5) the student violates Regulations of Student Dormitory, especially:
 - the student destroys public property,
 - the student does not obey the principles of community life (for example does not respect night quiet time),
 - the student does not keep the room clean and tidy.
2. When the student loses the right to live in SD, he or she is obliged to move out in 7 days form the date of written notification. After this deadline, the student will be de-accommodated in administrative procedure.

§23

In the SD premises is forbidden to:

- 1) move equipment which is placed in rooms and other spaces,
- 2) instal, modify and repair electrical, gas, radio and telecommunication installations,
- 3) change door locks, wallpaper or paint the rooms without SD manager agreement,
- 4) use of devices with high electric energy consumption and radiophonic devices with high acoustic power (speakers) in the rooms,
- 5) smoke cigarettes, consume alcohol and use abusive substances,
- 6) have and keep animals in the rooms.

§24

Tenants' Council president (or in the case of his or her absence, a person designated by the SD manager) is obliged to organize Tenants' Council election. The election should be organized in 30 days time form the 1st day of accommodation.

§25

Tenants' Council is obliged to represent SD tenants and cooperate with University Authorities and SD manager. TC is also obliged to close cooperation with SD employees to keep order and night quite time in the building.

§26

In the cases of violating of the present Regulations adjudicates Vice-Rector for Education and Student Affairs upon the request of SD manager of TC.

§27

Each SD manager's request in the case of violating of the present Regulations by the student (SD tenant) has to be submitted to TC which will state its written opinion about the incident.

§28

In the case of doubts concerning interpretation of provisions from the present Regulations adjudicates SD manager or Cracow University of Economics Rector.